

Job Title: **DIRECTOR OF RISK MANAGEMENT**
Location: Cypress Mountain Resort
6000 Cypress Bowl Road, West Vancouver, BC V7V 3N9
604-926-5612 www.cypressmountain.com
Department: Admin
Status: Full Time/Year-Round (FTYR)
Reports To: General Manager
Start Date: December 2023

Cypress Mountain is seeking a highly skilled and experienced Director of Risk Management to join our dynamic team. As the Director of Risk Management, you will play a pivotal role in ensuring the safety and security of our guests, Team members and assets, while also contributing to the overall success and sustainability of Cypress Mountain.

DUTIES & RESPONSIBILITIES (include but not limited to the following):

Risk Assessment and Mitigation:

- Conduct comprehensive risk assessments across all areas of Cypress Mountain operations.
- Develop and implement effective risk mitigation strategies and action plans.
- Collaborate with department heads to identify and address potential risks specific to their areas.

Policy Development and Compliance:

- Establish and update risk management policies and procedures.
- Ensure compliance with industry standards, regulations, and best practices.
- Educate staff on risk management protocols and foster a culture of safety.

Insurance Management:

- Oversee the selection and management of insurance policies to adequately cover potential risks.
- Work closely with insurance providers to negotiate terms and ensure optimal coverage.
- Manage claims processes and coordinate investigations when incidents occur.

Emergency Response Planning:

- Develop and maintain comprehensive emergency response plans.
- Coordinate with relevant authorities and emergency services
- Conduct regular drills and training exercises to ensure preparedness.

Incident Investigation and Reporting:

- Lead investigations into incidents, accidents, and near-misses
- Prepare detailed incident reports and analyze root causes.
- Implement corrective actions to prevent future occurrences.

Team Training and Development:

- Design and deliver training programs to enhance Team awareness of potential risks.
- Provide ongoing education on safety protocols and best practices.
- Foster a proactive approach to risk management among all employees.

Collaboration and Communication:

- Work closely with other departments to integrate risk management into daily operations.

- Communicate regularly with executive leadership on risk-related matters.
- Represent Cypress Mountain in industry forums and collaborate with external stakeholders.

Embrace the company's core values:

- K.R.P. – Kindness, Respect and Professionalism in every interaction
- L.E.A.D.- Long Term Thinking, Excellence in Execution, Attitude is Everything and Develop Great People

QUALIFICATIONS/COMPETENCIES:

- Proven experience in risk management, preferably in the outdoor recreation or hospitality industry
- Strong knowledge of industry regulations, safety standards, and best practices
- Excellent leadership and communication skills
- Ability to think strategically and analytically in assessing and mitigating risks.
- Experience in emergency response planning and incident investigation
- Proficient in Microsoft Office and relevant risk management software
- Excellent written and verbal communication skills
- Excellent time management and organizational skills
- Ability to multi-task in a fast-paced environment
- Well organized, punctual, hardworking, self-motivated, and outgoing
- Ability to remain organized and courteous when under pressure.
- Excellent interpersonal skills, problem solving and decision-making skills.
- Adaptable to work effectively in a diverse and ever-changing working environment.
- Ski industry experience an asset.

CERTIFICATES, LICENSES, REGISTRATIONS:

- Bachelor's degree in risk management, Safety Management, Business Administration, or a related field. Advanced degree or relevant certifications (e.g., CRM, ARM) is a plus.
- Must be able to legally work in Canada.
- Valid driver's license
- A reliable/insured vehicle with winter tires to get to/from work (no shuttle service in the off-season months)

WAGE/BENEFITS:

- Wage: \$95,000 annually
- Benefits package
- Annual bonus program
- Skiing/riding/cross country skiing/snowshoeing/snow tubing benefits
- Season pass(es) for immediate family (including spouse and minor children)
- Free Lessons & Discounts in both F&B and Big Bear Sports
- FUN work atmosphere in unique environment!

TO APPLY:

Cypress Mountain is an equal opportunity employer and encourages candidates of all backgrounds to apply. If you are passionate about risk management and safety and thrive in a collaborative environment, we invite you to apply for this exciting opportunity www.cypressmountain.com/employment

The above description is a general overview of the responsibilities of the position but is not intended to be all-encompassing. Additional or alternative responsibilities may be assigned and discussed, depending on the dynamic needs of the department and Cypress Mountain Resort as a whole.